

As you are all more than aware, the cold winter weather and snow has arrived early this year so I think it advisable to make you aware of our snow plan!

We have stocked up on salt and grit and will endeavour to keep the school open unless the weather becomes severe enough to close. In the event of school closure the information will be posted on our website from 7.30 am and will be updated with any changes as soon as they occur.

We will also send emails to all parents who receive email updates and we ask that you help to pass the message to all parents who may not have internet access. Our phone lines will also be open from 8am onwards. The information will also appear on the Vale of Glamorgan website and will also be broadcast on local radio.

We will keep the gate on Buttrills road shut now until we feel it is safe to open.

Can I remind all parents that it is your responsibility to ensure that your children arrive in school safely. If you do not feel that it is safe to bring your children to school due to the adverse weather conditions then please contact us and let us know- we will mark the register accordingly.

We must also point out that areas of the playground will be clearly gritted and marked and we ask that all adults and children stay on these paths and areas. During the days when we have ice and snow on the ground the school doors will be open from 8.45am and all children can come straight in.

If the weather changes during the day and snow becomes heavy we will again endeavour to keep the school open as long as we can. If however, you feel that conditions are becoming unsafe and you would like to collect your child please do so.

We aim to support all of our parents as best we can during the adverse weather conditions and we will remain as flexible as we can in respect of attendance and punctuality but we ask that you keep us informed, otherwise all absences will be marked as unauthorised in line with our policy.

Caroline Newman.